



**ARIZONA EARLY CHILDHOOD DEVELOPMENT AND HEALTH BOARD
POLICY AND PROGRAM COMMITTEE
EARLY CHILDHOOD TASK FORCE
FAMILY SUPPORT SUB-COMMITTEE MINUTES
APRIL 12, 2017**

A Meeting of the First Things First (FTF) - Arizona Early Childhood Development and Health Board, Policy and Program Committee, Early Childhood Task Force, Family Support Sub-Committee was held on April 12, 2017 at 1:00 p.m. The meeting was held at First Things First, 4000 North Central Avenue, Suite 800, Boardroom, Phoenix, Arizona 85012.

Welcome and Call to Order

Chair Irene Burnton called the meeting to order and welcomed all members and staff. She thanked everyone for making the time and commitment to working with FTF to develop their five-year statewide program and policy strategic plan that will guide the work of First Things First. All members present and on the telephone were asked to introduce themselves and their organization.

Members Present:

Irene Burnton, Chair
Darcy Dixon
Esther Turner
Jessica Begay
Jessica Stewart
Madge Haynes
M Mayra Flores
Paula Seanez
Sue Smith
Marcia Stanton
Vickie French
Wendy Resnik

Members via WebEx:

Irene Garza
Becky Ruffner

Members Absent:

Christine Scarpati
Anne-Marie Salazar
Joanne Karolzak

National Content Expert:

Amanda Szekely (via webex)

First Things First Staff:

Carol Lopinski
Michelle Katona
Roopa Iyer, Ph.D.
Amy Dixon

Facilitator:

Sharon Flanagan-Hyde

Documents Provided and Publically Posted:

1. Public Notice and Agenda for April 12, 2017 Family Support Sub-Committee Meeting
2. Minutes of the Family Support Sub Committee Meeting of February 10, 2017
3. Minutes of the Family Support Sub Committee Meeting of March 7, 2017
4. Revised Summary of Proposed Goal Statements, Areas of Focus and Measures of Success.
5. Arizona Baby Facts

Chair Burnton noted that quorum has been met and requested a motion to approve the minutes from the February 10, 2017 and March 7, 2017 meetings. Wendy Resnik motioned to approve the March minutes, Madge Haynes seconded the motion, all were in favor, none opposed, none abstained, and the motion passed to approve the February meeting minutes. Darcy Dixon motioned to approve the minutes, Paula Seanez seconded the motion, all were in favor, none opposed, none abstained, and the motion passed to approve the March meeting minutes.

Guiding Principles and Group Norms

Facilitator Sharon Flanagan-Hyde reviewed the Guiding Principles and Group Norms.

Review of additional information requested

National Content Expert, Amanda Szekely, Senior Technical Assistance specialist, ZERO TO THREE, reviewed the document *Arizona Baby Facts*. A snapshot of baby facts for Arizona was reviewed along with a state and national comparison of data.

Review of revisions to Goals and Areas of Focus

Sr. Director of Family Support and Literacy Carol Lopinski discussed the revisions to Goals and Areas of Focus. There was nothing added, yet some word-smithing occurred based on input from the Committee's feedback.

Overview of Cross-Cutting Themes

Chief Program Officer Michelle Katona gave an overview of the cross-cutting themes. The same themes emerged across the Children's Health, Early Learning and Family Support Committees of the Early Childhood Task Force. Outreach to families is a critical cross-cutting theme. Another aspect is Public Awareness and strengthening partnerships with effective messengers. Advocacy in that strengthening engagement with legislators and public policy-makers on early childhood issues and Professional Development which is inclusive of efforts to support early childhood professionals from multiple professional backgrounds across early learning, family support, and children's health. Partnerships that increase coordination and alignment with partners and leveraging resources and Environmental factors, where conditions in the environments in which children are born, live, learn, work, play, worship, and age that affect a wide range of health, functioning, and quality-of-life outcomes and risks. The last cross-cutting theme is Data, which includes the coordination and sharing of data across agencies and sources and identifying new data sources on health and wellbeing of children. One of the members suggested adding Business world to Advocacy.

Overview of proposed Measures of Success

Sr. Director Carol Lopinski discussed the revisions of the Measures of Success.

- The first one is the percentage of parents/caregivers who report they receive information about service and supports in their community (we will replicate the Family Community Survey).
- The second is the percentage of parents/caregivers who report they are competent and confident about their ability to support their child's safety, health and well-being (Family Community Survey).
- Dr. Roopa Iyer discussed the Family Community Survey. There was a question about literacy in the Measures of Success. Will it be a part of the national survey? Zero to Three tackles 3 key questions. They are about how many times do you read to your child? Do you read stories or sing songs, etc.? What is the number of books you have in the home? Another question was posed about the duration of the services that the families receive. Should we add cognitive and literacy to the 2nd bullet under Proposed Measures of Success?
- Chief Program Officer Katona noted we listed the proposed measures of success of the Children's Health Committee, so instead of duplicating, we included them as a reference.
- Facilitator Flanagan-Hyde mentioned how important to come to consensus today. The goal is what is measured.
- Chair Burnton questioned how are the goals and areas of focus met?
- Chief Program Officer Katona reminded that Committee of their charge that of creating the

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Goals and Measures, not the Action Plan. After the Task Force approves this Committee's work, it will become a part of the higher level strategic plan. It will then be determined how the Action Plan process will occur.

- Chair Burnton went around the room asking every member if they felt they had been heard. Everyone responded they felt they had been heard.

Approval of Goals, Areas of Focus, and Measures of Success

Chair Burnton requested a motion to accept the Goals, Areas of Focus, and Measures of Success revisions. Darcy Dixon motioned to accept, Wendy Resnik seconded the motion, all were in favor, none opposed, none abstained, and the motion passed to approve the revisions.

Overview of Next Steps

Facilitator Flanagan-Hyde made sure there were no more questions regarding all the information discussed. Sr. Director Lopinski mentioned these would go to the National Advisory Panel. If there are any major changes, a follow up meeting will be convened by conference call. We will be taking this to the Task Force at their meeting on May 23 and then to the full Board. Because this is a high level Strategic Plan, then it will go into an Action Plan.

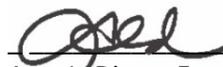
Adjourn

Chair Burnton adjourned the meeting at approximately 2:59 p.m.

Telephone Procedures

First Things First provided a teleconference line to allow for any members of the public to hear the Early Learning Sub-Committee meeting. Speakers physically present at the meeting spoke into microphones to ensure that members on the telephone could hear. All callers were muted upon connection.

Respectfully submitted on this 19th day of April, 2017.



Amy L. Dixon, Executive Staff Assistant