

1-103 Meetings of the Board

The Board shall adopt a calendar of regular meetings of the Board prior to the beginning of each fiscal year. The Chairperson or any four voting members of the Board may at any time call a special meeting of the Board.

A majority of the membership of the Board shall constitute a quorum for the transaction of business at any meeting of the Board. Board members may participate at any meeting in person or by telephone, video or internet conferencing provided that all members may hear one another.

Written notice of any regular meeting of the Board, plus the agenda and all material relating to agenda items, shall be transmitted to each Board member at least ten calendar days prior to the date of such meeting. Amendments to the agenda and additional supporting materials, not previously available, shall be transmitted at least three calendar days prior to the scheduled meeting. All notices, agendas and other materials may be transmitted to Board members by email or by any other quick and reliable method to each member's last known place of residence or other designated address. Except with the approval of three-fourths of the voting members in attendance at a meeting, and if permitted by law, no action shall be taken by the Board on any matter where material is not timely submitted in accordance with this policy.

Special meetings may be held upon such notice to the Board members as is appropriate to the circumstances and upon notice as is required by law. All material relating to special meeting agenda items shall be transmitted to each Board member as far in advance of the meeting as possible.

Adopted June 26, 2007
Revised October 3, 2017