

1-104 Meeting Procedures

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the deliberations of the Board in all cases to which they are applicable and in which they are not inconsistent with these Board policies, special rules of order the Board may adopt, or any applicable statutes.

The agenda for any regular meeting of the Board shall provide at least for the following:

1. Call to order;
2. Call to the public;
3. Approval of minutes of prior regular or special meetings, if not included on the consent agenda;
4. Adoption of all consent agenda items;
5. Matters of Board business for discussion and approval;
6. Reports, if any, from committees appointed by the Board;
7. Matters, if any, presented by Regional Councils; and
8. Matters presented by the Chief Executive Officer.

Routine matters may be grouped together and decided by the Board without discussion or debate. Such matters shall be designated as "Consent Agenda Items." Any member of the Board may request discussion or debate on any individual item listed as a Consent Agenda Item, and the matter shall be considered and decided separately at such time in the meeting as may be directed by the Chairperson.

During the course of any meeting of the Board, the Chairperson shall act as presiding officer and all motions shall be directed to the Chairperson. However, the Chairperson may delegate to the chair of each respective standing committee the responsibility for chairing discussion of items presented to the Board by that chairperson. Whenever a matter before the Board is deferred for further discussion, the Chairperson may assign the matter to an appropriate committee, schedule the matter for further consideration at a future meeting of the Board, direct the FTF staff with respect to the matter or take other appropriate action. In the absence of the Chairperson, the Vice Chairperson shall act as presiding officer. In the absence of the Chairperson and the Vice Chairperson, the Chairperson or the Chief Executive Officer shall assign a member to serve as Acting Chair for that one meeting.

All meetings of the Board are open to the public, except for executive sessions. The Board reserves the right, however, to maintain order to prevent interference by any member or members of the public with the conduct of its meetings.

Adopted May 22, 2007
Revised October 3, 2017