

## 1-107 Committees

The Board may establish and maintain standing committees composed of members of the Board and/or other individuals appointed by the Chairperson. Standing committees shall include the Executive Committee, the Policy and Program Committee, the Audit, Finance and Administrative Committee, and the Legislative Affairs Committee.

The Chairperson of the Board may establish such other ad hoc or special committees as the Chairperson deems necessary or advisable. The Chairperson shall appoint the membership of such committees, which may, but need not, include Board members, and shall designate the matters to be considered by said committees. All such committees shall act as advisory bodies to the Board and report their recommendations to the Board.

All standing, ad hoc and special committees shall hold and conduct their meetings in accordance with the requirements of the Open Meeting Law. The chair of each committee shall be its presiding officer and shall set the time, date and place of the meetings. The Chairperson of the Board may designate a committee chair and vice chair or may allow FTF staff to designate the chair and vice chair. If the chair and vice chair are absent from a committee meeting, the Board Chairperson or FTF staff may name an Acting Chair for that meeting.

Committee members may participate in committee meetings either in person or by telephone, video or internet conferencing when available.

The committee charters for the Policy and Program Committee, the Audit, Finance and Administrative Committee, and the Legislative Affairs Committee may be found in the related sections of this Governance Policy Manual.

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