

**ARIZONA EARLY CHILDHOOD DEVELOPMENT AND HEALTH BOARD
POLICY AND PROGRAM COMMITTEE
EARLY CHILDHOOD TASK FORCE MEETING MINUTES
JANUARY 26, 2017**

A Policy and Program Committee, Early Childhood Task Force Meeting of the First Things First (FTF) - Arizona Early Childhood Development and Health Board was held on January 26, 2017 at 9:00 a.m. The meeting was held at The Embassy Suites, Phoenix Biltmore, 2630 East Camelback Road, Phoenix, Arizona 85016.

Welcome and Call to Order

Co-Chair Nadine Mathis Basha called the meeting to order at approximately 9:10 a.m. Co-Chair Mathis Basha welcomed attendees and noted this meeting was scheduled as the third Task Force meeting to specifically recommend a five year statewide program and policy strategic direction to the board. In lieu of a roll call, all Task Force members and guests were required to sign-in as proof of attendance.

Members Present:

Nadine Mathis Basha,
Co-Chair
Don Budinger, Co-Chair
Andrea Benkel
Annapurna Ganesh, Ph.D
Brian Spicker
Bryant Powell
Councilman Francisco
Munoz
Dana Naimark
Darlene Little, Ed.D
Darren Hawkins, D.Min
Erin Hart
Ginger Ward
Jessica Jarvi
Joyce Millard Hoie
Karen Ortiz, Ph.D
Kim Russell
Laurie Liles
Liz McKenna, MD
Lyn Bailey, Ed.D

Marie Peoples, Ph.D
Mary Baldwin
Nicol Russell
Patrick Contrades
Rene Bartos, MD
Representative Kelly
Townsend
Richard Yarbough
Robert Weigand
Shana Malone
Terri Clark
Verna Johnson
Vice Chair Deal Begay

Members via

Teleconference:
Erin Lyons
Pam Powell, Ed.D
Victoria Begay

Members of the Public:

Dawn Craft
Kim Flack
Susan Smith

Members Absent:

Amy Corriveau
Keri Campbell
Laurie Smith
Lavonne Douville
Leah Landrum Taylor
Marilee Dal Pra
Mary Ellen Cunningham
Mayor John Giles
Neil G. Giuliano
Riley Frei
Ruth Solomon
Representative Heather
Carter
Representative Jill
Norgaard
Senator David Bradley
Shalom Jacobs
Sheila Sjolander
Suzanne Pfister
Vivian Juan Saunders

First Things First Staff:

Sam Leyvas
Michelle Katona
Amy Dixon
Angela Mussi
Carol Lopinski
Ginger Sandweg
Kim VanPelt
Jessica Brisson
Joe Fu
Julia Chavez
Linda Hernandez
Liz Barker Alvarez
Roopa Iyer, Ph.D
Trisha Robinson
Veronica Lucas

Advocacy &

Communications

Solutions LLC,

Consultants:

Lori McClung
Rebecca Cohen
Scarlett Boudier

Documents Provided and Publically Posted:

1. Agenda for January 26, 2017 Early Childhood Task Force Meeting
2. Meeting minutes for the December 13, 2016 Early Childhood Task Force Meeting
3. Background Document No. 1: Early Childhood System Roles, Opportunities and Summary of Discussion on where FTF should take a Leadership Role
4. Background Document No. 2: Arizona Early Childhood Model System
5. Background Document No. 3: Criteria for Prioritization

6. State Fiscal Year '17 (SFY17) Funding Plans for Yuma, Pascua Yaqui and Phoenix South
7. Strategies Funded by FTF SFY17
8. Frequently Asked Questions

Co-chair Mathis Basha informed everyone that board members have been meeting with the regional partnership councils and updating them on the work of the Task Force. She noted that after today's meeting the Task Force will not reconvene until May as the Committees will convene for the next three months and begin their work. She pointed out that the committee rosters and meeting dates were provided to everyone and encouraged all to participate in those meetings whenever possible.

Co-chair Mathis Basha requested a motion to approve the December 13, 2016 Task Force meeting minutes provided to everyone prior to the meeting and in their meeting packets. Darrin Hawkins moved that the minutes should be approved; Joyce Millard Hoie seconded that motion. Co-chair Mathis Basha asked the members for those in favor, it was noted that all were in favor. Co-chair Mathis Basha asked the members for those opposed, it was noted that no one opposed. The motion passed and the minutes were approved.

Alignment of opportunities with Early Childhood System Roles

Michelle Katona, Chief Program Officer noted that we will be moving into Prioritization of System Roles today. The background documents were reviewed. It was noted that the information on the opportunities raised by the Task Force were now organized by individual system roles as the charge of the Task Force for this meeting is to prioritize the system roles for FTF. It was asked if there were any questions or clarification needed on the documents. No questions were raised.

Prioritization of System Roles

Facilitator, Scarlet Boudier of Advocacy and Communications Solutions (ACS) reviewed the instructions for the individual prioritization exercise and gave an overall review of today's activities. Facilitator Boudier reviewed the results from the recent Task Force survey. She said that there was great consensus around the five criteria identified; Momentum, Sustainability, Scalability, Measureable Impact and Filling a Gap in the System. FTF leadership then considered the guiding principles, the five criteria, the FTF mission and their legal obligations to ensure alignment with the 20 system roles. CEO Leyvas confirmed this alignment based on FTF's statutory obligations. Facilitator Boudier asked everyone to look at the worksheets distributed on the tables. Individually, each member will review the 20 system roles and prioritize up to 12 roles for FTF to focus on in the next five years. Members will bring this first round of prioritization to their assigned breakout groups. Each breakout group will then determine a set of prioritized system roles to bring forward to the full Task Force.

A request was made to walk through an example and Facilitator Lori McClung followed up with an example. CEO Leyvas provided additional examples to ensure clarity on the activity.

Facilitator Boudier provided instructions for the breakout groups, each person will take the dot labels to indicate which system roles they prioritized. The facilitator in each breakout will remove the roles that have low/no votes and identify those with the most consensus. The facilitator will confirm consensus for those that have majority votes/dots. If there are roles that fall in-between full consensus and no consensus, those roles will be discussed and prioritized using various facilitation methods.

Report Out From Small Groups

Both small groups returned to the meeting room to report their consensus on the following system roles. Facilitators Boudier and McClung reported that there was great discussion within the breakout groups and great commonality with both groups. The roles (#6, #12, #13 & #17) in bold were not agreed upon by both groups and required further discussion.

Group A	Group B
1. Early Care and Education System Development and Implementation	1. Early Care and Education System Development and Implementation
2. Quality Early Care and Education Standards, Curriculum, and Assessment	2. Quality Early Care and Education Standards, Curriculum, and Assessment
3. Quality, Access, and Affordability of Regulated Early Care and Education Setting	3. Quality, Access, and Affordability of Regulated Early Care and Education Setting
6. Access to Quality Health Care Coverage & Service	9. Early Screening & Intervention
9. Early Screening & Intervention	10. Information and Education for Families
10. Information and Education for Families	11. Supports and Services for Families
11. Supports and Services for Families	12. Professional Development System
13. Recruitment and Retention of Professionals in the Early Childhood System	16. Early Childhood System Leadership
16. Early Childhood System Leadership	17. Coordinated Use of Early Childhood System Data
18. Early Childhood System Evaluation	18. Early Childhood System Evaluation
19. Building Public Awareness and Support	19. Building Public Awareness and Support
20. Early Childhood System Funding	20. Early Childhood System Funding

Facilitator Boudier then asked for discussion on each of these four roles (#6, #12, #13, & #17) to determine through consensus which would be prioritized. She started with number six: Access to Quality Health Care Coverage & Service. Members from each breakout group shared the discussion that took place. Facilitator Boudier then asked for a show of hands on if this role should be kept. Terri Clark made a motion to keep this priority role as a focus for FTF, Rene Bartos seconded the motion, 17 members were in favor, 1 opposed and 3 abstained. Motion passed to prioritize system role number six.

Facilitator Boudier then moved to role number seventeen: Coordinated Use of Early Childhood System Data. Examples were given to support this role. It was noted that roles seventeen and eighteen work in tandem and we should motion to merge these two roles into one. Richard Yarbrough made a motion to combine roles 17 and 18 and for these to be a priority system role for FTF. AnnaPurna Ganesh seconded the motion, 20 members were in favor, none opposed and one abstained. Motion passed to recommend that roles seventeen and eighteen to be merged together and for it to be a prioritized system role.

Facilitator Boudier then moved to role number twelve: Professional Development System. Examples were given to support this role. It was noted in breakout B, that the consensus was that role twelve was more achievable than role thirteen (Recruitment and Retention of Professionals in the Early Childhood System). It was also noted that roles twelve and thirteen worked in tandem and we should motion to merge these two roles into one. Darren Hawkins made a motion to combine roles 12 and 13 and for

these to be a prioritized system role for FTF. Rene Bartos seconded the motion, 21 members were in favor, none opposed and none abstained. Motion passed to recommend that roles twelve and thirteen to be merged together and for this to be a prioritized system role.

The final twelve system roles recommended were:

1. Early Care and Education System Development and Implementation
2. Quality Early Care and Education Standards, Curriculum, and Assessment
3. Quality, Access, and Affordability of Regulated Early Care and Education Setting
6. Access to Quality Health Care Coverage & Service
9. Early Screening & Intervention
10. Information and Education for Families
11. Supports and Services for Families
- 12/13.** Professional Development System; Recruitment and Retention of Professionals in the Early Childhood System
16. Early Childhood System Leadership
- 17/18.** Coordinated Use of Early Childhood System Data and Early Childhood System Evaluation
19. Building Public Awareness and Support
20. Early Childhood System Funding

Charge of the Task Force Committees

Charge of the Task Force committees will be recommend goals, areas of focus and measures for each of the prioritized system roles.

Next Steps and Adjourn

Co-Chair Budinger closed by thanking everyone for their hard work. He also thanked Nadine and her family for their advocacy in Early Childhood, her citizenship at work is a great example to all of us. Co-chair Budinger encouraged FTF to work on two elevator speeches, one for those we serve and one for those in leadership. Co-chair Budinger adjourned the meeting.

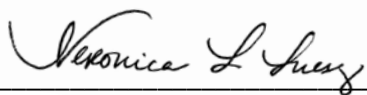
Next Meeting

To be held on Tuesday, May 23rd, 2017 at 9:00 a.m. to 12:00 p.m. at a location to be determined.

Telephone Procedures

First Things First provided a teleconference line to allow for any members of the public to hear the main session of the Task Force meeting. The teleconference line did not include audio of the breakout sessions and the main session reconvened immediately following the end of the small group discussions. Speakers physically present at the meeting spoke into microphones to ensure that members on the telephone could hear. All callers were muted upon connection.

Respectfully submitted on this 27th day of January 2017.



Veronica L. Lucas, Executive Staff Assistant